

## Minutes: Garvald Village Hall Committee (GVHC)

Wednesday 18<sup>th</sup> July 2012

**Attendees:** Barrie Ash (BA); Katy Mowat (KM); Hazel Clark (HC); Davey Hood (DH); Ian Anderson (IA); and Jean Casey (JC.)

**Apologies:** Caroline McGregor (CM); and Vickie Short (VS.)

**Absent:** Peter Marr (PM); and Ian Marr (IM.)

### June Minutes:

- Proposed by JC and seconded by HC

### Matters Arising From Action Points

#### Solar Panels

- At the June meeting, this project was shelved due to the unavailability of funds
- Eco Systems Scotland, who provided a feasibility study and quotes, have now been informed as such and thanked for their support

#### Fire Safety Notices

- Notices of fire safety procedure still need to be laminated and displayed at exits, as per our fire safety briefing with Davie Murray
- **ACTION: IM**

#### Old Lights

- The sale of these via e-Bay is still to take place
- CM has offered to help HC, and they are liaising
- **ACTION: HC and CM**

#### Thanks to Toilet Block Donors

- A notice thanking those who contributed to the toilet block still needs to be put up
- CM has offered to take the lead of this, and in her absence, it was reported that she has secured the assistance of an artist friend
- **ACTION: CM**

#### Website

- A meeting of the "website group" took place earlier in the week, and Phillip White (PW) attended on behalf of GMCC
- A number of matters were discussed, including the longer term aims of the site, its funding and the position of Morham
- PW agreed to clarify a number of these matters at the August GMCC meeting, and we await his feedback
- In the meanwhile, the site will continue as is – with the immediate focus of promoting the Horticultural Show

#### Local Priorities Fund

- It was confirmed that we were applying to the Local Priorities Fund, by the way of GMCC, for help with new fire extinguishers, and an automatic urn
- We have a receipt for the former, and will seek a pair of quotes from James Davie and Brian Hogg for the latter
- It was also reported the Local Priorities Fund should be able to pay for the repair of attic beams, which has already been undertaken by Barry Rollo ahead of the installation of additional insulation
- **ACTION: HC and DH**

#### Insurance Renewal

- ERMG, our broker, have advised us to continue working with Royal Sun Alliance (RSA) and sent the appropriate renewal documents
- The terms were discussed at length, and the price deemed reasonable given the premium is only rising by about 5%
- As such, it was agreed that we should accept and renew
- **ACTION: BA**

### Building Work

#### External Paintwork – windows and East End Door

- An application has been via GMCC for Crystal Rig Community Development Fund funding, but it will not be discussed until their August meeting
- In the meanwhile, HC urged us to engage a painter as many tradesmen have a backlog of outdoor work given the weather
- DH said he knew of someone who might be willing and able to get started on the work, so offered to get another quote
- **ACTION: DH**

#### Path Across Orchard

- Community Service have been asked to install a membrane covered with slate chippings so to prevent weed growth on the strip of land between the new path and the building
- We still await to hear from them when it will be done

#### Barry Rollo's Outstanding Work

- An invoice has finally been received, and a cheque will be sent
- The internal damp patch, which the external work has hopefully remedied, was discussed and specifically whether it was time to get it replastered and painted
- DH suggested asking a local tradesman, Gordon McCue, to come and look at it and quote if needs be
- **ACTION: DH**

#### Blocked Downpipe

- BA noted that a downpipe by the kitchen had been overflowing during recent downpours
- DH said he would have a look at the blockage, and clear it if possible
- **ACTION: DH**

#### Events

##### Jumble Sale

- The recent Jumble Sale raised upwards of £700
- Many thanks to all those who were involved

##### Christmas Fair

- It was confirmed that the next big fundraiser will be the Christmas Fair, on Sunday 2<sup>nd</sup> December
- Jean agreed to take the lead, with the support of the events sub committee
- Formal planning will commence after the summer holidays

#### Hall Hires

##### Weddings

- The last wedding was deemed a success, with the Hall returned in good order despite the dire weather
- The next one is in September, and there is an outstanding inquiry for a weekend in October as well
- In 2013, there are already four such events booked – with two more notes of interest
- Whilst all this was deemed good for Hall coffers, it was noted that this creates a considerable amount of work for the Bookings Secretary
- Various remedies were suggested, including paying a third party to “manage” events
- It was decided that we should leave any further discussion until September, when the annual review of hire policy and charges is due

##### Rubbish Bins

- The last wedding created a significant amount of rubbish, and following discussions with ELDC about disposal, it transpired that our bi-weekly collections were to be cut down to one
- As such, we are going to have to be more strict about recycling and also encourage hirers to take their refuse away with them

##### Dance Fitness

- An inquiry has been received about using the Hall for “dance fitness” on Monday evenings
- This raises the prospect of a clash with badminton, but it was noted that the badminton group had seldom used the facility during last few months
- It was concluded that we should pursue the inquiry, and see what happens after that
- **ACTION: BA**

##### Terms and Conditions of Hire and Application Forms etc

- The proposed new documents have now been reviewed by most of the committee, and the overall impression was favourable
- Various comments and suggestions were discussed at length, and KM agreed to incorporate them into a re-draft ahead of the next meeting
- **ACTION: KM**

#### Treasurer's Report

##### Balances

- Current account: £9305.63 – this includes an un-cashed cheque, a refunded security deposit from the last wedding
- 100 Club: £1823.29 – this also includes an un-cashed cheque for £12.50

##### Auditor

- HC reminded us that our financial year ends in July, and that our accounts will need auditing

- Gary McGregor (GM) kindly performed the duty last year, and it was agreed that we should ask him again
- **ACTION: HC**

### **100 Club**

#### July winners

- 50, Liz Leather; and
- 61, Ross Donaldson

#### Another 100 Club

- There was some discussion of how to renew and improve the 100 Club, ahead of its year end
- KM suggested increasing annual dues and pay-outs, or having a bumper “bonus” to be drawn at the Christmas Fair
- The numbers were discussed, and it was agreed that dues be increased to £15 per year with a possible £100 December payout
- HC agreed to draft a flyer accordingly
- **ACTION: HC**

**Date of Next Meeting:** Wednesday 8<sup>th</sup> August at 7pm