

Minutes: Garvald Village Hall Committee (GVHC)

Wednesday 20th June 2012

Attendees: Barrie Ash (BA;); Katy Mowat (KM;); Hazel Clark (HC;); Caroline McGregor (CM;); and Jean Casey (JC.)

Apologies: Ian Marr (IM;); Davey Hood (DH;); Vickie Short (VS;); and Ian Anderson (IA.)

Absent: Peter Marr (PM.)

May Minutes:

- Proposed by HC and seconded by JC

Matters Arising From Action Points

Solar Panels

- KM wrote to GMCC to ask them to consider funding a “solar farm” behind the Hall, by way of an annual stipend from the Crystal Rig Community Benefit Fund
- The matter was discussed at their June meeting, and HC reported back that they were not in favour of the idea
- As the project is not financially viable without third party funding, it was decided that we should shelve the project for the time being
- Eco Systems Scotland will be informed, and thanked for their help and support thus far
- **ACTION: HC**

Fire Safety Notices

- Notices of fire safety procedure still need to be laminated and displayed at exits, as per our fire safety briefing with Davie Murray
- **ACTION: IM**

Old Lights

- The sale of these via e-Bay is still to take place
- CM offered to help HC
- **ACTION: HC and CM**

Thanks to Toilet Block Donors

- A notice thanking those who contributed to the toilet block still needs to be put up
- CM offered to ask an arty friend to help HC
- **ACTION: HC and CM**

Christmas Tree Light Fitments and Connection

- An invoice has finally been received from ELDC, and the amount outstanding paid

Garvald Card

- HC has given Avril Gilmour a letter of appreciation plus a small plant as thanks for our use of her artwork, and received acknowledgement

Website

- Heidi Ingram, of the website group, and BA wrote a joint letter to GMCC on a number of issues, including who should fund the website long term
- HC reported that the matter was discussed at the June GMCC meeting, and it was decided that a GMCC member should meet with the “website group” as soon as possible to discuss
- In the meanwhile, it was noted that the site continues to gain followers – over 30 people are now subscribed for e-updates – and is playing a vital role in the organisation of events like the Jumble Sale
- **ACTION: BA, HC and KM**

Building Work

External Paintwork – windows and East End Door

- An application for funding has been made to the Crystal Rig Community Benefit Fund, as per the estimate received from James Sandie
- We should hear whether we have been successful come the September meeting of GMCC

Path Across Orchard

- Community Service have been asked to install a membrane covered with slate chippings so to prevent weed growth on the strip of land between the new path and the building
- We still await to hear from them when it will be done

Barry Rollo's Outstanding Work

- The pointing has been done, the coping stones above the west Door secured, and the loose slates reattached
- An invoice is now expected

Events

Jumble Sale

- This will occur on Sunday 24th June, between 11am and 2pm
- Left over stock will be sold to Nathans Wastesavers and/or disposed of by Dick Short
- The Lindsays will then be asked to undertake a full (£60) clean of the Hall prior to the next wedding hire on 7 July
- **ACTION: KM and BA**

Hall Hires

Weddings

- After the last wedding there were issues with the hirer's clearing up of the kitchen and use of the bins, which led to a proportion of deposit being withheld.
- As such, it was decided that we should henceforth give more comprehensive guidance and/or a checklist so to avoid a repeat
- It was also suggested that we start locking away Hall equipment which is not being used, so to avoid theft or damage
- **ACTION: BA**

Terms and Conditions of Hire and Application Forms

- A folder containing the draft of new Terms and Conditions of Hire etc is still doing the rounds of committee members
- Once everyone has seen it and commented, a full discussion will take place at a forthcoming meeting
- **ACTION: ALL**

Treasurer's Report

Balances

- Current account: £9509.56
- 100 Club: £1846.89

Comments

- HC noted that we are now in credit with e-On, our utilities supplier

100 Club

June winners

- 60, Mairi Donaldson;
- 53, Norma Thompson

AOB

Local Priorities Fund

- There was some discussion of whether we could make further applications to this fund, which remains in surplus
- It was noted that Morham Village Hall have had new fire extinguishers bought for them, and we could ask for the same
- An automatic filling urn was also suggested
- **ACTION: HC**

Forward Scotland

- BA has received a letter from the grant awarding body Forward Scotland, who represent Viridor, which funded the kitchen redevelopment in 2004, suggesting that they may come and inspect the work at some point soon

Liquidation of Edinburgh Construction Group

- BA has received a final letter from the liquidators, confirming that we will not receive anything from the wind up of ECG

Insurance Renewal

- BA has received a letter from Edinburgh Risk Management Group, our brokers, reminding us that the policy is up for renewal come 1st August 2012
- After some discussion, it was decided that we should continue to work with them as they have provided good service
- BA went on to advise the Committee of the current amounts of cover provided, and the terms e.g. annual indexation
- He specifically queried the building sum insured of £657,543 and asked whether it was adequate
- After some discussion, CM said she thought she might know a quantity surveyor and would ask their thoughts
- **ACTION: CM**

Bill Welsh

- CM asked whether we would be commemorating Bill Welsh's recent donation with a plaque
- There followed a lengthy discussion about the precedent this would set, and the need to be equitable to all. It was decided that a letter of thanks should suffice

Date of Next Meeting: Wednesday 18th July at 7pm