

Minutes: Garvald Village Hall Committee (GVHC)

Wednesday 9th May 2012

Attendees: Barrie Ash (BA;) Katy Mowat (KM;) Vickie Short (VS;) Hazel Clark (HC;) Ian Anderson (IA;) Davey Hood (DH;) and Jean Casey (JC.)

Apologies: Caroline McGregor (CM)

Absent: Peter Marr (PM;) and Ian Marr (IM.)

April Minutes:

- Proposed JC by and seconded by IA

Matters Arising From Action Points

Solar Panels

- A feasibility study and quote has come from Eco Systems Scotland, for a solar array on the ground behind the Hall
- Various issues were discussed at length, including funding, insurance and other uses for the land
- BA highlighted that our insurers have confirmed that no cover is provided for such an installation under our current policy
- Ultimately, it was decided that we would need the moral support of GMCC to proceed, as well as funding by way of the Crystal Rig Community Benefit Fund
- As such, it was decided that we write and ask them to consider the issue at their next meeting
- **ACTION: KM**

Fire Safety Notices

- Notices of fire safety procedure still need to be laminated and displayed at exits, as per our fire safety briefing with Davie Murray
- **ACTION: IM**

Old Lights

- The sale of these via e-Bay is still to take place
- **ACTION: HC**

Thanks to Toilet Block Donors

- A notice thanking those who contributed to the toilet block still needs to be put up
- **ACTION: HC**

Christmas Tree Light Fitments and Connection

- There has been no further communication from ELDC, so we still await an invoice from them for this work

Garvald Card

- 200 A6 cards, and envelopes, were printed at a total cost of £64 i.e. 32p per card
- They were launched at the Plant Sale, and 80 were sold at £1, which translates into 68p profit per card
- All in all, the project was deemed a success thus far – and thanks were given to the committee members involved
- Avril Gilmore, whose artwork was used, will be given a formal thank-you letter and small bouquet of flowers
- **ACTION: HC and JC**

Website

Update

- There was a lengthy discussion about the Garvald village website, www.garvald.org.uk, and all were in agreement as to how good it now is
- Peter Macalldowie has helped to compile and format some excellent new content for the Village Hall's own tabs, which Heidi Ingram will be asked to upload shortly
- Some administration concerns were expressed as to how best to use the Hall's "Events Calendar" function, specifically the work involved in keeping it bang up to date
- As such, it was agreed that only to post notice of key village events and principal bookings e.g. weddings
- Moreover, additional text will be added advising any prospective hirer to contact the Bookings Secretary rather than take the database as read
- **ACTION: HC and KM**

Building Work

External Paintwork – windows and East End Door

- We now have two quotes for this work, one from McPartlans and one from James Sandie

- The subject of funding was broached, and it was suggested that we approach GMCC for the latest tranche of the Crystal Rig Community Development Fund
- **ACTION: HC**

Path Across Orchard

- We are still waiting for Community Service to fit a membrane and cover it with gravel so to prevent weed growth in the gap between the path and the Hall wall

Barry Rollo's Outstanding Work

- We are still waiting for Barry Rollo to finish off a variety of internal and external jobs

Events

Fundraising Events

- The Plant Sale was a success, raising £332
- The Jumble Sale comes next, and there was a call for helpers

Hall Hires

Weddings

- We are in the midst of back to back weddings, with one more to come in July and another in September
- Last weekend's was a success, bar the Caterers using and blocking the private road to the west end of the Hall
- There was a lengthy discussion of how we might stop this from happening again, including the suggestion of installing a locked bollard
- Ultimately, it was decided that we should try giving out a strongly worded reminder letter when hirers get the keys
- **ACTION: HC**

Terms and Conditions of Hire and Application Forms

- BA has been in conversation with Fiona Sheldon, about the legal whys and wherefores of such documents
- She has advised that they are not legally binding, but that it is good business practise to have coherent and well presented documentation
- KM has begun a review of the Hall's paperwork, but BA suggested that the rest of the committee assess her work before she does any more
- As such, BA will circulate copy of existing paperwork and the new drafts around the Committee for reading prior to next meeting
- **ACTION: ALL**

Treasurer's Report

Balances

- Current account: £8597.99 – all outstanding invoices paid and cheques now cleared, including the orchard path and PA Testing
- 100 Club: £1906.34

100 Club

May winners

- 30, Doreen Ash;
- 19, David Neilans

Date of Next Meeting: Wednesday 13th June at 7pm