

Minutes: Garvald Village Hall Committee (GVHC)

Wednesday 8th June 2016

Attendees: Jim Pattison (JP,) Chairman; Katy Mowat (KM,) Secretary; Hazel Clark (HC,) Treasurer; Susan Macal dowie (SM;) Sarah Ramsay (SR;) Rob Freeland (RF;) and Roy Evatt (RE.)

Apologies: Laura Young (LY;) Eric Easton (EE;) and Barrie Ash (BA,) Booking Secretary.

May Minutes

- Proposed by SM and seconded by SR

Matters Arising from Actions Points

Hall Lights

- The grant for this project has now been received, so many thanks to GMCC for their generous financial support
- HC has spoken to Davy Hood (DH,) who is going to procure and install the new system, and is waiting for him to specify a date for starting the work
- But given the three weddings booked in June, there is no great rush - it would seem sensible to wait until the Hall is quieter in July and early August
- **ACTION: HC**

Windows

- HC reported that MacArthurs have now completed work on the windows, and their bill has been paid
- Alan Oliver has started painting the new timber, and will also tackle the windows at the west end of the Hall whilst on site
- **ACTION: HC**

Survey

- JP thanked RE for sourcing a pro forma Condition Survey Report and Planned Maintenance Schedule and began a discussion as to whether we should commission one for the Hall
- All agreed that it was an interesting document, but lacked some necessary detail
- As such, it was suggested that we ask specialists to look at the parts of the Hall's fabric which particularly worry us e.g. a roofer to look at the roof
- KM said she had a contact who might be able to help, and said she would also liaise with representatives from the Church as it is in the process of having its roof renovated
- **ACTION: KM**

Cleaning

- Avril Julien (AJ,) the Hall cleaner, has now started doing more routine cleans
- The worth of this will be reviewed in six months, i.e. at the first meeting in the New Year

Storage

- SR proposed a get-together with HC, ahead of her retirement from the committee, so to learn more about the layout of the Hall, where things are kept etc
- She believes this will help aid any future discussion of how to better utilise existing storage space etc
- **ACTION: SR and HC**

Defibrillator

- Given EE's absence, it was decided to delay any further discussion of procuring a defibrillator until the next meeting

Help putting out the bins

- HC reminded everyone that the Hall's bins need to be put out every other Tuesday evening, and asked the committee members who attend the pilates class that night to remember to do them
- **ACTION: SM and KM**

Complaint about hirers using household bins

- JP has now made and affixed a notice at the West End door asking hirers not to use household bins for their refuse

PA System

- SR reported that the installation of the PA system had been stalled due to a faulty amp
- Said faulty amp has now been returned, and we await a replacement from the manufacturers
- Once the replacement arrives, is installed and the system per se is up and running, Dave Ramsay (DR) will stage a demonstration for committee members and put together an idiot's guide
- In the meanwhile, all agreed that DR had done a fabulous job and asked SR to give him a token of our appreciation – a bottle of Malt Whisky

Events

Relaunch Event

- KM reported that the Hall has been booked on Saturday 24th September, and it was agreed that a "save the date" notice should now be posted on the website
- Plans for the event itself will be finalised over the next month, and to-do lists circulated on email
- **ACTION: KM and RE**

AGM

- The AGM will take place soon after the Relaunch Event so to harness any of the enthusiasm it engenders
- As such, KM said she would book the Hall in the evening of Wednesday 5th October
- **ACTION: KM**

Christmas Fayre

- It was agreed that the committee will organise a Christmas Fayre on Saturday 26th November so KM said she would book the Hall that afternoon
- **ACTION: KM**

Hall Hire

- KM read out an update from BA in his absence, which detailed 10 private hires by local residents this year so far over and above ad hoc table tennis and badminton
- She also asked the committee to address the pricing anomaly created by their recent decision to put up the price for a three day wedding hire to £650 whilst three separate daily hires still cost £600
- After some discussion, it was decided to increase the daily hire rate to £220

Treasurer's Report

Hazel's resignation and search for new Treasurer

- SM kindly offered to replace HC as Treasurer, when she retires from the committee come the end of the Hall's financial year in July
- Both agreed to get together to discuss the handover, including changing signatories on the Hall's accounts etc
- **ACTION: HC and CM**

Balances

- Current Account: £25388.72 – post paying McArthurs for the windows, and including a grant from GMCC for lights
- 100 Club Account: £1642

AOB

Clock

- HC suggested moving the existing Hall clock to the kitchen and sourcing something more suitable for the main Hall
- All agreed this was a good idea, and SM agreed to go shopping for something on line
- **ACTION: SM**

Dishwasher

- The issue of buying and installing a dishwasher in the Hall kitchen came up once again
- KM agreed to do some work on costs and viability, including having a chat to Peter McQuade in the pub

Date of next meeting: 7.30pm on Wednesday 3rd August.