

Minutes: Garvald Village Hall Committee (GVHC)

Wednesday 9th January 2013

Attendees: Chair - Barrie Ash (BA); Treasurer - Hazel Clark (HC); Secretary - Katy Mowat (KM); Davey Hood (DH); Jean Casey (JC); Vickie Short (VS); Ian Anderson (IA); Caroline McGregor (CM); and Lana Bambridge (LB.)

Apologies: Ian Marr (IM.)

December Minutes:

- Proposed by HC and seconded by CM

Matters Arising From Action Points

Fire Safety Notices

- Notices of fire safety procedure still need to be laminated and displayed at exits, as per our fire safety briefing with Davie Murray
- HC has now spoken to IM, who had agreed to do this, and she reported that he has it in hand
- **ACTION: IM**

Old Lights

- These still need to be sold, preferably via the internet
- HC has now sent CM some pictures of them and the specification, and an advert will be uploaded onto Gumtree
- **ACTION: CM**

Thanks to Toilet Block Donors

- CM reported that the notice of thanks is still being finished off by her artist friend Sheila Calder
- When it is done, she will hand it to DH who has kindly offered to put it up in the toilet entrance
- **ACTION: CM and DH**

Service Agreement with Calor Gas

- To complete this document, various bits of information about our boiler and system are required
- BA has been liaising with the engineer who fitted it, and he will be able to help us when he next comes to carry out the annual service
- Said service is due to happen soon, and afterwards, BA will sit down with DH to finalise the paperwork before posting off to Calor Gas
- **ACTION: BA and DH**

Children's Parties

- At December's meeting, there was some discussion of how better to promote the Hall as a venue for children's parties
- KM had offered to speak to Heidi Ingram, the village's webmistress, about using the website
- She has not done so yet, but promised to do so ahead of February's meeting
- **ACTION: KM**

A Pro Clean

- Post Hogmanay, the Hall was professionally cleaned by the Lindsays at a cost of £60

Wifi Hotspot

- KM reported that she has now written to thank Lothian Broadband for installing a free Wifi hotspot in the Hall
- She also said that they were happy for us to mention the service in our marketing literature, as long as we give them due credit

Child Protection

- As per December's discussion, BA has now spoken to ELDC about our responsibilities vis-a-vis protecting children and vulnerable adults
- In a nutshell, we do not need to seek registration with the Care Inspectorate for the type of event we currently organise nor be subjected to any background checks ourselves
- BA has received a number of documents detailing different circumstances however - e.g. if a crèche were to be run in the Hall – and these might necessitate a change to our approach
- As such, these have been emailed to all office bearers for reference, and hard copies printed off for the booking secretary's file

Notice Board

- The Hall notice board, that at the foot of the drive, was damaged in some wild mid December weather
- It could be repaired, and VS kindly suggested Dick Short (DS) might be willing and able to make some new doors for us at cost
- It was suggested that glass be replaced with some sort of shatterproof Perspex, as per the other notice board in the village
- BA and HC offered to find out exactly what had been used, and liaise with DS
- **ACTION: BA, HC and VS**

Building Work

External Paintwork

- The painting of the external windows has been started by Cockburn's, but progress is still being held back by the weather

West End Door

- Barry Rollo has now provided an up-to-date quote for the necessary repairs to the West End Door
- Said quote, £2212 plus VAT compared to £2092 in May 2011, was discussed and unanimously voted upon
- As such, Barry Rollo will be engaged and asked to start the work as soon as possible
- **ACTION: BA**

Path Across Orchard

- Community Service have been asked to install a membrane covered with slate chippings so to prevent weed growth on the strip of land between the new path and the building
- We still await to hear from them when it will be done

Internal Damp Patch

- Gordon McEwan has been to inspect the damage caused by water ingress, and reports it largely cosmetic
- As such, Cockburn's have been asked to sand and paint the area in question whilst on site doing the external window work

Boiler Room

- Lothian Broadband have now removed much of their equipment from the Boiler Room, so it is now ready to be tidied out and cleaned up

Events

Hogmannay

- The New Year's Eve ceilidh was well attended and much enjoyed
- It remains unclear as to how well it did financially, as there are still expenses to be paid out, but HC seemed confident that it would at least break even
- Many thanks were given to all those involved in the organisation

Dates for the Diary

- Plant Sale - Sunday 5th May
- Jumble Sale - Sunday 23rd June
- Christmas Fair - Sunday 1st December

Future Events

- At December's meeting, CM made two suggestions for forthcoming events – firstly a wine tasting evening, and secondly a talk from local lad, Shaun Noon, who is an accomplished cyclist – both of which were well received
- She has yet to follow up on either of them, but will try to do so ahead of February's meeting
- Additionally, there was some talk of a local band doing a gig in the Hall, and of the Haddington Pipe Band possibly being interested in playing at a ceilidh
- **ACTION: CM**

Hall Hires

- BA noted that there had been a few issues with ad hoc hires over Christmas, namely lights being left on, badminton racquets being left out and table tennis table not put away
- HC suggested giving out a written reminder with the keys, and offered to produce something simply asking for the Hall be left as found
- **ACTION: BA and HC**

Treasurer's Report

Balances

- Current account: £13769.39 – this includes a grant from GMCC to pay for the external paintwork
- 100 Club: £2360.89

100 Club

January Draw

- 21, Phillip White; and
- 28, Findlay Hay

AOB

Gardening at the rear of the Hall

- HC reminded that the scrubby area behind the Hall will need strimming and/or weed-killing in early Spring
- Community Service have done this work for us in the past, and it was suggested we contact them again
- **ACTION: HC**

Dog Poop at the rear of the Hall

- KM noted that the back of the Hall has become a canine latrine over the holiday period
- It was suggested that we put up a sign, reminding dog owners to pooh pick, and post something on the website
- **ACTION: HC and KM**

Date of Next Meeting: Wednesday 13th February at 7pm.