

Minutes: Garvald Village Hall Committee (GVHC)

Thursday 12th September 2013

Attendees: Barrie Ash (BA) Chairman; Hazel Clark (HC) Treasurer; Jean Casey (JC); Jim Pattison (JP); and Vicki Short (VS) Trustee

Apologies: Katy Mowat (KM) Secretary; Caroline MacGregor (CM); and Ian Anderson (IA)

August Minutes

- Proposed by HC and seconded by JC

Matters Arising

Fire Notices

- These are in place and will be checked as required

Calor

- Agreement has been completed
- Thanks expressed to BA for the work involved in this

Notice board

- This will be painted by HC when time and weather permits
- **ACTION: HC**

Constitution

- This remains under review by solicitor, as well as the possible need for Trustee indemnity insurance

Door Wedges

- These have been provided by BA at a cost of 99p

Kitchen Sink

- Drain problem has been resolved after a visit from Brian Hogg, plumber
- He has also been asked to provide an estimate for installing a new automatic urn

New Circular tablecloth

- This will be purchased by HC
- **ACTION: HC**

New trestles

- These have been purchased at a cost of £319.92
- It was decided to offer the old ones for sale on the website at a suggested price of £5 per pair
- Thanks expressed to VS for organizing this purchase

Curtain for meeting room

- This is still on HC's "to do" list
- **ACTION: HC**

Window Cleaning

- JC has obtained a price of £40 for inside and out from Douglas who does most houses in the village
- It was decided to ask him to do them twice a year in September and March

Plastic crates

- Still to be purchased for storing glasses
- HC will liaise with KM
- **ACTION: HC and KM**

Building Work

- BA will contact Barry Rollo to ask him to remove the fireplace in the boiler room when he is doing the paneling since it may be possible to sell it
- He will also see if the draught excluder can be installed ASAP since the Pilates class begins next week
- There was also discussion re stage curtaining and lighting
- HC said she would discuss further with Liz Leather and bring details for consideration to the next meeting
- ACTION: BA and HC

Events

Xmas Fayre on 1st December

- JC has the matter in hand and intends to keep a detailed record of the jobs involved for future reference

Band for Hogmanay

- The one which played last year is unable to come and also would require more money, so it was decided to seek another
- HC will liaise with JP re contacts, details, etc
- ACTION: HC and JP

Burns Supper

- It was decided to hold a fund-raising event on 1st February
- Ken Mallen has agreed to help with speakers etc, and JC and JP offered to help with music
- A sub committee will handle this function
- Meeting originally proposed for 25th Sept, but this has now been reset for Tuesday 8th October

Hall Hires

Wedding 23rd August

- Deposit refund of £200 to be paid - £50 deducted for cleaning etc, and time spent waiting for hired equipment to be collected

Wedding 12th October

- This now has no evening Ceilidh, but it was agreed to keep the hire charge at £450 as originally agreed
- JC and VS will see to setting up, BA will be available Friday, and HC will do Sat and Sunday
- ACTION: JC, VS, BA and HC

Hall Hire Charges Review

- The Committee elected that all hall hire charges should be unchanged from their current amounts, and the present rate for heating is also to remain unaltered
- Our package for wedding hires over 3 days will be kept at the amount previously established for 2014

Treasurer's Report

Balances

- Current: £13,868.34
- 100 Club: £2,183.89

100 Club

2013-14 100 Club

- Fliers given out at the meeting for distribution
- Mention will also be made on the website that the first draw of the new year will be in October

AOB

Trees

- Those on the driveway require attention
- BA will consult with Ian McMullan

- **ACTION: BA**

Recent fire inspection for ELC (Polling Station Check)

- It was suggested that we should have a hard wire test done every 5 years
- BA will see Davy Hood
- **ACTION: BA**

Date of next meeting

- Wednesday 9th October at 7pm