

Minutes: Garvald Village Hall Committee (GVHC)

Wednesday 29th January 2014

Attendees: Barrie Ash (BA,) Chairman; Hazel Clark (HC,) Treasurer; Katy Mowat (KM,) Secretary; Vicki Short (VS;) Laura Young (LY;) Jean Casey (JC;) and Jim Pattison (JP.)

Apologies: Caroline McGregor (CM;)

Welcome

- BA extended a warm welcome Laura Young (LY,) who was attending this meeting and the AGM with a view to joining the committee

December Minutes

- Proposed by HC and seconded by BA

Matters Arising

New Circular tablecloth

- HC has now bought an additional circular table cloth, for use at the Burns Supper and future hires
- Many thanks to her for doing this

Curtain for meeting room

- BA has now sourced a rail, and Doreen Ash has kindly agreed to run us up a curtain
- **ACTION: BA**

Glassware

- KM apologised for still not having had time to produce laminates for the Hall glassware, advising how best to use and store it on an ongoing basis
- She said she would try to get round to it before the next meeting
- **ACTION: KM**

Bar Units

- BA and Graham Barnes have now affixed new casters to the two bar units, and they are moving much more freely and safely around the Hall floor
- Many thanks were given to them both for doing this

Stage Curtains

- We already have a quote from Norman T Craig for making and hanging fire retardant stage curtains, but are still waiting on one from Dixon Blinds and Shutters for comparison
- In the meantime, it was suggested that we send away for some fabric swatches
- **ACTION: HC**

Accident and Injury Register

- KM has drafted posters, one explaining the need for all accidents and injuries to be recorded in the Accident and Injury Register, and another showing where the First Aid Kit and Register is kept
- She promised to get them printed out and put up as soon as possible
- **ACTION: KM**

Trustee Indemnity Insurance

- Davy Murray has now forwarded details of Morham Hall's Trustee Indemnity Insurance
- BA suggested that further discussion of the matter be delayed until the next full committee meeting, as it needs to be thorough and should not be rushed

Website thanks

- KM has now written and sent a letter to Heidi Ingram thanking her for all her hard work on the website

Building Work

- Following the recent wet weather, both exit doors are very swollen and hard to open – and a small pool of water has appeared on the floor between the west exit and kitchen doors
- It was agreed that Barry Rollo should be called upon to have a look
- Community Service have also been in touch, re painting the West Vestibule and Boiler Room, and are going to come and recce the jobs before the end of the month
- **ACTION: BA and HC**

Events

Hogmanay

- The New Year's Eve event was well attended ,and much enjoyed, plus it raised £123 for Hall funds
- Thanks were given to all those who attended and/or helped out

Burns Supper

- This takes place on Saturday night, preparations are well in train and 60 tickets have already been sold

Treasurer's Report

Balances

- Current Account: £12,947.59
- 100 Club Account: £3,048.39

Notes

- HC reported that she had had a productive meeting with our Calor Gas rep, and had secured a price reduction of £0.10 per litre
- Many thanks to her for persisting with this

100 Club

January draw:

- 52, Dylan Ramsay; and
- 39, Scott Thompson

AOB

Cleaning Equipment

- VS suggested that we look into acquiring some new cleaning equipment for the Hall, as what we had was old and fairly useless
It was agreed to discuss the matter further at the next meeting

Date of next meeting

- Wednesday 12th February at 7pm