

Minutes: Garvald Village Hall Committee (GVHC)

Wednesday 8th October 2014

Attendees: Barrie Ash (BA,) Chairman; Hazel Clark (HC,) Treasurer; Katy Mowat (KM,) Secretary; Caroline McGregor (CM;) Vicki Short (VS;) and Laura Young (LY.)

Apologies: Jim Pattison (JP;)

August Minutes

- Proposed by CM and seconded by LY

Matters Arising from Actions Points

Stage Curtains and Lights

- Work continues on a set of curtains for the back of the stage, which it is hoped will improve aesthetics as well as create some additional storage space
- A batten has now been hung from the ceiling, on which a track will be affixed, and fire retardant curtain fabric is now with the seamstress
- HC has also been investigating upgrading the stage lighting, and she is waiting to hear back from Northern Lighting
- **ACTION: HC**

Cleaning

- At the last meeting, LY kindly offered to donate her steam cleaner to the Hall, but reported today that her husband had already given it away
- As such, a steam cleaner will now have to be purchased
- **ACTION: HC**

Electrician

- Local electrician, Davy Hood, has been asked to do a variety of wee jobs, namely look at a broken driveway light sensor, hard-wire the new urn and see to the three ceiling bulbs which have blown
- He will be reminded, although it was noted that he is very busy at present
- **ACTION: BA**

Risk Assessments

- Earlier in the year, we were advised by local lawyer Fiona Sheldon that we should compile risk assessments for the Hall and its activities
- CM agreed to use the HSE website, in particular their pro formas, to start work on this before circulating her efforts to the rest of the committee for input
- Today, she reported that she was still working on the documents but hoped to have something to send round soon
- **ACTION: ALL**

Jean Casey

- A presentation was made to Jean Casey when she left the village in August, thanking her for all her hard work on the Hall's behalf, and she has subsequently written to express her gratitude

Events

'70s Night

- A disco-/karaoke-man has now been booked for Saturday 25th October, and some posters are up
- A sub-committee will convene to discuss details at 10.30pm on Friday 10th October at CM's
- **ACTION: CM and KM**

Hogmanay

- A Hogmanay event was discussed, and it was ultimately decided that we should not organise one this year
- KM agreed to post something on the website, encouraging volunteers to come forward should they want to put something on

- **ACTION: KM**

Hall Hires

Weddings in 2015

- BA reported that three wedding bookings for 2015 have been finalised since our last meeting, but that there were no further “live” inquiries
- VS asked whether wedding hire charges were being reconsidered in light of additional cleaning costs, but it was agreed to make no changes whilst there were fewer bookings and enquiries than we would like

Treasurer’s Report

Balances

- Current Account: £14,527.06
- 100 Club Account: £2,750.39

100 Club

September draw:

- 22, Ross Donaldson; and
- 28, Karl Ingram

New 100 Club

- September’s draw was the last in the 2013-14 series
- A flier for the 2014-15 series has been prepared, and will be printed and circulated with a view to the next draw taking place in mid November

Date of next meeting: Wednesday 10th December at 7pm