

AGM Minutes: Garvald Village Hall Committee (GVHC)

Wednesday 8th October 2014

Attendees: Barrie Ash (BA,) Chair; Hazel Clark (HC,) Treasurer; Katy Mowat (KM,) Secretary; Vickie Short (VS;) Laura Young (LY;) Caroline McGregor (CM;) and Tertia Houston.

Apologies: Jim Pattison; Jimmy Thomson; Norma Thomson; and James Mowat.

Chair's Report

- BA began by welcoming the attendees, and encouraging them to comment and ask questions throughout the meeting
- He then outlined the key work of the management committee
 1. Maintaining and developing the building and its facilities - which this year includes refurbishing the boiler room, installing an urn, and securing the services of Avril Julien as cleaner/caretaker amongst other things
 2. Preserving financial sustainability – so that reserves cover at least one year's running costs
 3. Upholding Health and Safety policy – e.g. by ensuring routine tests of fire alarms and extinguishers etc
 4. Putting in place the best possible services and insurance – Trustee Indemnity Insurance was taken out this year, following legal advice, as well Public Liability Insurance being renewed
- Following that, he highlighted the important role of the Trust's three Trustees, and thanked them for their work – especially VS, who was present today
- Next, he reported on the management committee
 1. It had seven members for most of the year, but Jean Casey's departure meant that there were now only six
 2. Whilst it was still possible for the Hall to operate with this number, some community events were having to be sacrificed
 3. Thanks were given to all the management committee for their ongoing effort
- Then he acknowledged the support of the local community, in terms of financial donations, volunteer hours and their willingness to turn up to events
- Before finishing, he commented on the various gatherings the Hall had hosted, including weddings, ceildhs, kiddies parties, the weekly Post Office, councillors surgeries, an election and referendum, and a craft group amongst other things
- And finally, he gave two votes of thanks
 1. One to the Garvald website team, and Heidi Ingram in particular
 2. And another to GMCC, for both their moral support and financial funding, largely by way of the Crystal Rigg Community Development Fund

Treasurer's Report

- HC distributed a copy of the Hall's Balance Sheet and P&L, before running through the salient points
- Income was down year-on-year, but costs were pretty much flat, making for a slight deficit (£276.43) and a commensurate reduction in reserves
- Bank balances remain healthy though, with sufficient cash to cover approximately two year's running costs
- Like BA, she gave thanks to GMCC for their generous funding of maintenance projects by way of the Crystal Rigg Community Development Fund, and also ELDC who apportioned Civic Priorities Fund funding
- Moreover, she thanked Garry MacGregor who kindly audited the accounts, ahead of submission to the Scottish Charities Commission

Committee

- BA asked the existing management committee if they were happy to continue in their roles, and all said they were
- He also asked for new members, and Tertia Houston (TH) kindly offered to join
- Thanks were given to all the existing committee, and to TH for coming on board