

## **Garvald Village Hall Trust Committee Meeting on Wednesday 10 December 2014**

Present: Barrie Ash, Hazel Clark, Vicky Short, Laura Young, Jim Pattison, Caroline McGregor  
Apologies: Katy Mowatt, Tertia Houston

### **Matters Arising**

#### **Stage Curtains**

The curtain at the back of the stage and the light curtain in front of it have been installed and look very effective. The aim is to have the hems done before New Year.

#### **Steam Cleaner**

Barrie will tell Avril that she can buy a basic steam cleaner to help with cleaning the floor. Budget is £100.

#### **Light Bulbs**

We are still waiting for Davey Hood to check the security light, a cracked light on the driveway, one emergency bulb which is broken, and change some bulbs in the hall lights. When he is available we will also ask him to hard-wire the hot water urn.

#### **Risk Assessments**

No progress – action C McGregor

#### **Seventies Night**

The Seventies Night was enjoyed by all who attended. Barrie suggested that Ronnie Pollock and his band, who at one time rehearsed in the Village Hall, might be able to provide some music for us at a future event.

#### **Hogmanay**

The organization of a Hogmanay Ceilidh has been taken on by Anne Raitt, Jim Pattison and others

#### **AGM**

The AGM took place and members of the committee continue in post. Tertia Houston helped with the organisation of the Seventies Night and will attend meetings when able.

The minutes were proposed by C. McGregor and seconded by Laura Young.

#### **Food Labelling**

Barrie received a letter from East Lothian Council highlighting the new regulations about food labelling which apply from 13/12/14. Detailed lists of ingredients and particular allergens are required. It was not clear whether these regulations would apply only to commercial food businesses or would include events like the Flower Show etc.

Jim agreed to seek clarification from the Council.

#### **Scottish Council for Voluntary Organisations**

It needs to be confirmed whether membership of this group is free.

#### **Events**

It was proposed that a plant and Table-Top Sale be held in April (possibly the 11<sup>th</sup> April)

The Jumble Sale will be in June – possibly the last weekend as long as no weddings are booked for then.

Current Wedding count is 4 definites and 1 possible.

### Hall hires

On behalf of the group organising the Hogmanay Ceilidh Jim asked if the Hall would underwrite the costs of this event. Everybody agreed to this request.

There was a discussion about how to apply a consistent charging policy for events such as the Flower Show, the Christmas Dinner and Hogmanay so that hall costs such as heating, lighting, insurance are covered.

It was suggested that a special nominal fee for a Village Event should be drawn up.

The fee for a 4 hour private hire is £30 + heating and £50 + heating for an 8 hour hire.

For a Village Event the suggestion is £20 + any donation + heating + breakages

### Treasurers Report

The balance in the current account is £15,243 and no exceptional expenses are due.

The 100 Club has £3,307. Payment still due to Sylvia Murray. Thanks also to Dave Ramsay

Accounts have been passed by the Charities committee.

### Buildings

One of the diamond panes of glass is broken. This may be an opportunity to redo the window. Jim will ask Planning about this when he contacts the council.

Thanks to Dick for help with mice(?)

next meeting is on Wednesday 11<sup>th</sup> February 2015.