

GARVALD VILLAGE HALL MANAGEMENT COMMITTEE

Minutes 8th April 2015

Present : Barrie Ash (chair), Hazel Clark (treasurer), Vicky Short (trustee), Caroline McGregor

Apologies : Katy Mowatt, Jim Pattison

1. Matters Arising

- The Hall now possesses an operational steam cleaner, stored in the boiler room.
- Hazel's kitchen cupboard has been located in the West porch area – thanks to Dick Short. Items from one of the hall kitchen cupboards have been moved there in order to make space for the new pudding plates which have been ordered by Hazel.
- Davey Hood has been in the Hall checking a few things but we still need him to hard-wire the urn and sort out the faulty light units in the Hall. Barrie will approach Davey to see when he can do these jobs.
- Risk Assessments – no progress to report.
- Food Labelling for Allergens issue has been resolved.
- SCVO Application. Katy is coordinating all the information for our application to join this organization.
- New fridge. Hazel applied to the Local Priorities fund for £400 to cover the cost of our new fridge, which is already installed. Payment should be received soon. The old fridge has been removed.
- New pudding plates and serving spoons (costing a total of £111.59) were purchased with money from the 100 Club fund.
- Some clarification is required in the last set of minutes to identify the different sources of funding for the fridge and the pudding plates. Once Katy has completed this small amendment, Barrie will propose and Hazel will second the minutes.

2. Building

Hazel and Jim met with Mark Barbour from Glasgow Stained Glass. Our window frames are zinc, not lead; some degree of bowing is common; his recommendation was to leave well alone. He did recommend replacing approximately 20-30 Perspex diamond panes with crown glass, which they would be able to supply. Any reputable glazier should be able to do the fitting. Mark also provided some advice about secondary glazing:- each window in a set of three should have its own unit and ventilation should be installed at the top and the bottom of each unit.

We require quotes for

- (a) replacement of Perspex panes
- (b) installation of secondary glazing

It was agreed that one quote for item (a) should be obtained from McArthurs, East Linton by Hazel. Hopefully a second quote can be obtained from Laura's contact. We will communicate with Laura before the next meeting.

The West Door has been repaired by Barry Rollo but Hazel has not yet received a bill.

Some touch-up painting has still to be done by Hazel's contact.

3. Events

The Spring Sale is scheduled for Sunday 26th April. Hazel will print out some fliers. Vicky will arrange for the road signs to go up. Caroline will organize another planning meeting for next week.

The jumble sale will take place on 28th June and there will be another Village Hall meeting before this event.

4. Hires

The first wedding of the year will take place on Saturday 11th April. There has been one cancellation for a wedding later this year but Barrie is currently taking bookings for 2016. Avril has offered to launder the large circular table-cloths for £50. It was suggested that we charge any hirees £64, thus covering £50 for Avril and £14 for the Hall.

It was noted that after the Yester School Ceilidh in March, the kitchen was not left in a great state. This should be monitored more closely in future.

5. Treasurer's Report

Current Account	£15, 823
100 Club account	£3199.92

100 Club Winners for March:- Elaine McQuade and second Eleanor Cadzow

100 Club winners for April:- Evie Houston and second Jim Pattison.

6. AOB

Hall neighbour Tertia Houston will soon start a significant amount of building and landscaping work at Broomfield House. Barrie undertook to talk to Tertia about access for workmen via the gate off the Hall driveway.

Hazel proposed that the area at the back of the Hall should be cleared of weeds using weed killer and a weed suppressant membrane. Shrubs and other plants could then be planted through the membrane. Hazel will discuss this with Steven Ness and Katy will be asked if she could discuss this with her gardening contact.

Barrie suspects that there might be a downpipe blockage and he made a note to check this the next time it rains.

The next meeting will take place on Wednesday June 10th at 7pm.