

Garvald Village Hall Management Committee
Meeting 30/08/17

Present: Eric Easton (EE), Susan Macaldowie (SM), Rob Freeland (RF), Sarah Ramsay (SR), Steve Blatherwick (SB), Kelly Burns (KB) part, Laura Edmonds (LE), Vickie Short (VS), Avril Julian (AJ) part.

Apologies: Jim Pattison (JP), Roy Evatt (RE)

The meeting was chaired by EE.

Minutes of previous meeting held 28/06/17 were accepted as a true record.

Action points:

Lights – Committee to follow up with Davy Hood; aim to progress soon or seek another supplier **JP**

Painting – Further quote visit arranged for 6/9; general agreement to proceed with Paul Fleming's quote (£3850, should take 3 weeks) unless better offer comes in **KB/SR**

Hand driers cost approx. £80 each for average spec. SB to order, will need Davy Hood or other electrician to install **SB/JP**

'Help the Heroes' Donations box to be ordered, for small Hall hires. To be anchored, removed for large events **SB**

Keysafe code has been changed; updated code to be circulated to committee

Register of users to be maintained, Induction documents signed and stored **AJ**

Weddings Bookings

Most recent wedding created some noise and disturbance, with local complaints lodged. Discussion over maximum number: 8 per calendar year from 2018, as long as they are spaced out. AJ & EE to coordinate re deposits.

Agreement to charge £800 for 3 day hire, includes Cleaning and Heating, plus £500 returnable deposit- due 6 weeks before the event. **EE/AJ**

Residents continue to receive 50% discount on rate.

Terms and Conditions to be reviewed, with view to disruption element **AJ**

Network provider

SB reported that the Post office may require to change the provision to the Hall, with the possibility of Planning issues. Committee felt that this would be a matter for EL Council or the Community Council first. To be notified informally to Penny Short. **SB**

Dishwasher install

Plumbed in, still needs some wiring and a Safety certificate, then James Handyman can finish fitting. **JP**

Cinema

Community Council only offered a contribution of £2000 to date; with no volunteers or clear commitment to run a regular Club, agreement not to proceed.

Consider purchase of Data Projector at next meeting **EE**

Wine Tasting

Licence required, needs investigation of timing **SB**

Discussion of dates; agreed 6/10/17 but [addendum after meeting > clashes with another village event the same weekend so postponed](#) **c/f**

SR to advertise, RE onto website, need spittoons, KB to sell tickets **SR/RE/KB**

Christmas Fair

26/11/17 2-5 pm

Needs licence, refreshments, stalls (food, craft, books?), music if can be sourced. Knox band? **SR/EE**

Lammermuir Festival

17/09/17 To ensure is in diary **AJ**

Treasurer report

Balance in main account relatively static, also Reserve account.

Insurance cost approx. £1300.

Agreed to use 100 Club balance to pay for most of Dishwasher costs (as agreed previously) then close account for now **EE**

Any Other Business

Kitchen door handle to be repaired- urgent before wedding at weekend **SR**

Renewals Calendar to be circulated **SB**

AJ requested advance warning of bookings and set dates eg Annual show **ALL**

Date of Next Meeting

AGM 11/10/17 7.30pm, Hall

Same format as 2016; Refreshments, display of photos of the past year's events

To be planned by email **ALL**