

**Garvald village hall trust management committee AGM**  
**minutes Wednesday 24th October 2018**

**Present-** Jim Pattison (JP) chair, Eric Easton (EE) treasurer, Laura Edmonds (LE) secretary, Sarah Ramsey (SR) Rob Freeland (RF) Vicky Short Trustee, Hugo Straker Trustee.

**Apologies-** Susan Macaldowie, Roy Evatt, Steve Blatherwick

JP welcomed everyone to the AGM

Approval of previous minutes: minutes of AGM held 11th October 2017 were circulated and approved (proposed SR, seconded RF)

Chairs Report- JP explained the structure and function of the hall and introduced the committee members.

Explained the maintenance and upkeep that has been undertaken over the previous year including:

Painting of the hall

Changed and refitted the lights

Improve security lights outside

Installed the dishwasher

Remotely controlled timer for the heating system

Other small jobs included:

Some pointing and window repair

With thanks to the civil grant and community council for help towards the lighting upgrades.

Hall usage and events-

Children's Christmas party

Christmas dinner

Christmas Fayre

Hogmanay party

Annual flower show

Post office

Councillors surgery

Exercises classes

And private hire

Weddings- noted that 3 were booked in the month of may this year by mistake and assured residents this won't happen again, 6 weddings a year is the limit spaced over the year will be the maximum going forwards.

A new brochure is being put together to collate all the details for wedding hires.

JP noted the hall remains an asset to the village and the committee members are privileged to continue to maintain and play their role in the upkeep.

Also encouraged local people to use the hall and to please give any suggestions for going forward way they would like to see the hall being used.

JP thanked

The trustees for their support

The committee for all their hard work

Gary McGregor for looking over the accounts Viki Freeland for taking over as booking secretary, Elaine Macmillan will be taking over this role going forwards.

To Susan Macaldowie and Roy Evatt for the hard work on the committee who are both standing down.

To the community council for all their ongoing support.

#### Treasurer's Report

EE circulated the annuals accounts.

Current balance is £15670.24 of which £10000 is in reserves, reports this is slightly down on last year due to few large expenditures like the painting of the hall, new lights and would like to point out the insurance for the hall for last year and this year both came out of this year's financial report.

Hall funds are stable and income covers the day to day running of the hall.

EE again encouraged all present at the meeting to write down any suggestions they have to the running or use of the hall and leave for us.

Gary McGregor asked if the hall has a budget EE explained no specific budget but the 6 weddings a year cover the general running of the Hall. Funding and grants will pay for larger maintenance and jobs that need to be carried out.

Election of management committee:

Members serve a 2 year term, SR, RF, EE, SB have more more year to serve.

Other members were reelected with proposers and seconders as respectively noted

Laura Edmonds (EE, SR) Jim Pattison (Gary McGregor, Caroline McGregor)

New committee member elected with proposers and seconder:

Lee Robertson (SR,EE) Shirley Evatt (Caroline McGregor, JP) Sara Hills (RF,LE) Gary McGregor (SR, Caroline McGregor)

JP noted office bearers will be appointed at the first available meeting

Gary McGregor noted thanks to all the committee members

JP thanked everyone for coming and invited attendees to enjoy refreshments and watch the slide show of images and events from the village over the last year.