

Garvald Village Hall Trust- Minutes of meeting 20th August 2024– Hall, 7.30pm

Present: Gary McGregor **GM** Chair, Shirley Evatt **SE** Secretary, Richard Brand **RB**, Lee Robertson **LR**, Sarah Ramsay **SR** Trustee, Phillip White **PW** Chair of Garvald and Morham Community Council.

Apologies: Donald Sutherland **DS**, Anne Raitt **AR**, Tom Edmonds **TE**

Minutes of the last committee meeting on 7th May 2024 were approved as a true and accurate account.

Financial Report:

- Finance report to follow

Booking Secretary Report:

- **LE** provided a Bookings Report
 - There have been 4 weddings held in the hall to date this year with a 5th a final one of the year to be held at the end of September.
 - There have been some complaints from residents regarding noise at some of the wedding events.
 - There have been new wedding bookings for June 2025 and May 2026.
 - There is a private party booking for end August 2024.
 - Current advertised rates for future bookings to be discussed.
 - Playgroup is back up and running for this academic year.
 - The wedding information pack that is online should be updated to include the new process for booking the orchard as a space, through bookings@eastlothian.gov.uk. Booking info. to be updated to confirm that permission must be applied for by emailing the above address and paying the associated, small fee.
 - A note to advise that no music to be played outside in the orchard after 7pm to be included in the wedding information pack.
 - Kirsty Malcom is running well attended yoga classes and booked dates until the end of the year.
 - The fire extinguishers have been serviced and the report sent onto **GM**.
 - The horticultural society have booked time in the hall this coming weekend.

Cont'd.

Matters Arising:

- **RB** has been progressing the statement regarding caterers to include within the wedding information pack.
- As noted above, ELC wording for erecting marquees in the Orchard to be included in the pack. **RB**
- The issue of music in the orchard at events was discussed. **PW/GM** will agree wording for future bookings to advise that music outdoors should stop at 7pm. **RB** to include in the pack.
- It was previously queried by AR as to whether anyone could book the church for future weddings. The new owner has confirmed that the church can be booked for the fee of £200. **RB** also to include a note regarding this in the pack.
- The plant sale went ahead in May and, along with the teas, coffees and bake sale was a success.
- **SR** completed the hygiene certification application form and submitted this to ELC with **GM** noted as main point of contact. **GM** to check whether certification has been issued.
- **TE** to provide update on annual running costs for the hall.
- **TE** to provide financial update for the recent period.
- **AR** organised a table top sale which was very successful and raised £600. The committee expressed thanks.
- **PW** to add a post to website regarding home energy Scotland support with fuel bills.
- The rabbit issue was discussed and it was agreed that the situation has improved.
- **RB** noted that there had been a discussion with some of the parents running and attending playgroup and the preference would be for the chairs to be stored in the cupboards/small rooms rather than along the sides of the main hall.
- **GM** advised that he attended the GMCC meeting on 19/08/24 and was pleased to report that £60K of funding has been approved to assist with the hall fabric repairs.
- It was agreed that the windows and leaking areas of roof should be addressed as a priority.
- **SE** to discuss with Mill Architects regarding next steps and looking into possible funding sources for matched funding.
- **GM** advised that John Macmillan of ELC has offered to point the committee in the direction of possible funding sources.
- **SE** to ask the quantity surveyor if we can re-claim VAT on any aspects of the proposed works.
- As per **LE** comments in the bookings report, the current rates were discussed and it was agreed that a 10% uplift would be applied for any future bookings. **RB** to update pack and **SE** to post to website.
- AGM to be held on Wednesday 30th October 2024.

Cont'd.

Maintenance/Any Other Business:

- **LR** noted that some bolts were missing from the main door along with some other minor bits and pieces.
 - Some of the clip frames to the Covid Lockdown photos were damaged and have been taken down temporarily. **LR** offered to re-frame.
 - Hall clock to be fixed.
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- **Date of next Committee meeting – Wednesday 2nd October 2024 @ 7.30pm.**