

Garvald Village Hall Trust - Minutes of meeting 2nd October 2024 – Hall, 7.30pm

Present: Gary McGregor **GM** Chair, Shirley Evatt **SE** Secretary, Tom Edmonds **TE** Treasurer, Sarah Ramsay **SR** Trustee, Phillip White **PW** Chair of Garvald & Morham Community Council (GMCC), Lee Robertson **LR**, Anne Raitt **AR**.

Apologies: Richard Brand **RB**, Donald Sutherland **DS**

Minutes of the last committee meeting on 20th August 2024 were approved as a true and accurate account but GM noted that there was an error in the spelling of Kirsty Malcolm's name which should be corrected.

Review of Actions from Last Meeting:

- **GM** noted that the hall hire information pack link was not working on the website. **SE** to re-upload.
- **GM** noted that Matthew at Nunraw has advised that the church is to be re-roofed. Dates to be checked to ensure no clashes with planned weddings.
- **GM** noted that he had discussed the ELC hygiene forms with LE. No update received so assuming all is in order.
- **GM** noted that there had been an issue with the fuel support form but Anna Derricourt has now resolved.
- **GM** noted that a local resident had suggested the chairs in the hall should be stored against the walls as they do in Gifford. This has been discussed previously within the committee and it was agreed that the chairs would be left stored in the cupboards for now.

Financial Report:

- **TE** provided a Finance Report:
 - Treasurers Account Balance: £288.25
 - Contingency Account: £8583.92
 - Hall Deposit Account £1581.63
 - TE still to review hall income over year
 - TE will sort out accounts so all is clear
- TE confirmed the total running costs for the past year to be £8146.00 (including electricity, gas, cleaning, bookings secretary costs and insurance payments)
- There was discussion over the current rental rates for the hall. Consider increasing to ensure we are making enough from rentals to cover running costs going forward.

Booking Secretary Report:

- **LE** provided a Bookings Report
 - The last wedding of the year was held in September.
 - A private party is planned for this coming weekend on Sunday
 - The yoga group is running, really well attended on Tuesday and Thursdays.
 - The playgroup is running in term times on a Thursday am.
 - Coming up we have the children's Halloween party and the children's Christmas party
 - The annual Christmas dinner is also planned for 5th December.
 - The only issue is that of the dishwasher leaking, I cleared up a large puddle of water, drained the dishwasher and turned it off, I haven't had a chance to turn it on a run a cycle (maybe someone can pop it on a run a quick cycle while the meeting is on and check it).

Maintenance:

- **LR** has replaced 2 bulbs in the emergency lighting. Bulbs to rear exit and main entrance lights still to be replaced.
- **SR** noted that she has been testing the dishwasher.
- **GM** suggested that the dishwasher might need a service as it's 10 years old. **LR** will speak to Peter in the Garvald Inn to ask for details of the service engineer they use for their dishwasher.
- **LR** will also try a dishwasher cleaning kit in the interim.
- **LR** noted that the guttering to the rear has dropped locally. **LR** currently looking at it.

Other Matters Arising:

- **GM** thanked **PW** and the Community Council and noted that the Committee was extremely grateful to receive the funding recently granted, to assist with the hall fabric repair works.
- **SE** has been looking into options for suitable contractors who could assist with the window works which are to be considered as a priority.
- Elaine Macmillan passed on an enquiry to **GM** re. the possibility of holding another Jazz evening in the hall. **GM** to revert back to musicians to check what they had in mind re. ticket sales and hall fees. The previous Jazz night raised £280 for the hall.
- **GM** noted that he had attended Pics in the Sticks in East Linton recently. Perhaps something worth considering for the hall in the future.
- Date for AGM discussed and proposed for 6th November at 7.30pm in the hall.
- **SE** to provide summary update on proposed hall works at AGM.
- **TW** to provide summary financial update at AGM.
- Ideas for updates talks to run alongside the AGM discussed. **PW** suggested that George from Papple might be interested in doing a small presentation. **TE** suggested an update on the future of the church.
- **PW** will give a small presentation at AGM on the Community Council and how they have benefitted community groups.

Any Other Business:

- **PW** advised that the road surfacing is planned for November and should take around 10 working days to complete.
- **PW** noted that the drains have been cleaned today. There are plans to repair some of the below ground pipes at the same time as the re-surfacing works.
- **AR** wondered if it would be possible to organise a Halloween ball. The committee agreed that there probably wasn't sufficient time to arrange this now. Consider for the future. It was agreed that it would be good to organise events well in advance and seek volunteers to assist in organising these events.
- A notification is to be added to the website to advertise the AGM. Request RVSP to gauge numbers for wine and cheese. Also include statement about the Committee's remit to maintain the safety of the hall for use but that local residents are encouraged to find uses for the hall and plan events. **SR/GM** to organise.

Date of AGM – Wednesday 6th November 2024 at 7.30pm in hall

Date of next Committee meeting – Tuesday 25th February 2025 at 7.30pm in hall