

GVHT Management Committee Meeting Minutes
24/1/18 7.30pm Village Hall

Action

Apologies Jim Pattison (JP) Chair, Laura Edmonds (LE) Secretary

Present Eric Easton (EE) Treasurer, chaired the meeting. Susan Macaldowie (SM) took minutes. Sarah Ramsay (SR), Steve Blatherwick (SB), Kelly Burns (KB), Rob Freeland (RF), Roy Evatt (RE), Vickie Short (VS), Avril Julian (AJ) part.

Minute of previous meeting accepted as a true record.

Action points from previous meeting

- Lights & hand driers to be fitted by 4/2/18 if possible; Colin Shearer
- Security light for Keysafe proposed. Quote to be requested EE
- Induction process & T&Cs review requires separate meeting. Seek advice from other local halls eg contacts at Stenton & Morham. Needs inventory, lane use rules EE/SB
- Dishwasher Safety certificate outstanding, needs instructions JP/SR
- Data projectors expensive; continue to borrow for occasional use
- Xmas Fair went well, busy. Covered costs. Traders' license under review at Council
- EE renegotiated with EON re electricity. Paperwork to be returned to EE SB
- Civic Pride fund process underway, re painting costs
- Barrie Ash gift had been delivered and appreciated

Hall booking processes and cleaning

AJ reported that Pilates is due to restart; will liaise with hirer regarding current state of Hall, as painting is ongoing. Waive hire fee until clean. AJ

Note to be put on website for attendees RE

6 wedding bookings for 2018, couple of requests for 'show rounds' for 2019

Villager has requested use of Hall for Monday evening

Councillor can still operate surgeries, using meeting room

PO usage to continue? SB

PA system instructions to be checked +/- replaced AJ/SR

Floor buffer to be borrowed once work completed EE

HIVE system for heating control to be investigated KB

Update on painting of hall

May take another couple of weeks. AJ to be informed when finished SR/LE

Update on hall lighting

Money set aside, hoping for slight underspend, depends on scaffolding costs

Treasurer report

£11852 in current account, £10k in Reserves. Due to recent spends (dishwasher, decorating) is lower than 2017, but wedding bookings are secured

Future plans and events

Housekeeping/Work party **25/2/18 2pm**
Winetasting end of April; ask Ian McPhail
Xmas Fair 25/11/18

ALL
RE

Any other business

PAT Testing. Colin Shearer to be asked
Clock to be replaced

SR

KB reported from Community Council meeting:

- Castle Dig at Morham is being funded, also Garvald church hall, local core paths.
- Incidents relating to vans from Nunraw. Addressing access issues
- Investigating proposal to make the village a 20mph zone

Dates for future meetings

7/3/18 7.30pm Hall Review/Planning of T&Cs, Induction, Hiring, Checklists, Signage
21/3/18 7.30pm Hall